

# Produce Safety

ALLIANCE

## Produce Safety Educator's Monthly Call #17

May 11, 2015

2 PM EST

### Meeting Summary

**Total Attendance:** 46

**Meeting recording available at:**

<https://cornell.webex.com/cornell/lsr.php?RCID=c4cb77e7f5790c814d9a8bd0caa7f805>

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### Agenda

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- **PSA Updates**
  - PSA Grower Training Manuals & Training Costs
  - PSA Train-the-Trainer Manuals & Certification Process
  - Scheduled Train-the-Trainer Courses
- **FSPCA & SSA Announcements**
- **Other items**

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### Discussion

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- I. **PSA Grower Training Course Updates**
  - PSA Grower Training Manual documents sent to printer on May 10<sup>th</sup>
  - One day course to be delivered in ~ seven hours
    - Learning objectives and critical concepts can be found here:  
[http://producesafetyalliance.cornell.edu/course/Module\\_Objectives.pdf](http://producesafetyalliance.cornell.edu/course/Module_Objectives.pdf)
  - Grower binders include:
    - Introductory course info
    - Critical concepts and learning objectives
    - All seven modules with slide notes
    - Food Safety Plan Writing Resources
    - FSMA Regulatory Reference Table
      - This resource is meant to help growers and educators navigate the regulation, but not to serve as a method of compliance and does not represent the regulation in full
      - Includes directions for using the tables, where to find the full regulation, summary of subparts, and specifics of each subpart
      - Tables reference which PSA modules cover these topics
      - Actual subpart numbers are referenced throughout the slide notes
    - Geometric Means, Statistical Threshold Value, & Microbial Die-off Handout
    - References & Resources
    - Glossary (FSMA definitions & general definitions)

- PSA Grower Training Course Costs
  - PSA Grower Training Manual: \$50
  - PSA/AFDO Certificate: \$35
  - All other fees may vary depending on location, venue, host funding, meals, etc.
  - Intent is to keep costs as low as possible
  - All registered trainings will be posted on PSA and AFDO websites with cost and location so growers can choose

## II. PSA Train-the-Trainer Course

- PSA Train-the-Trainer Course – 2 full days of classroom instruction
- Trainers receive same binder that growers receive, plus:
  - TTT binder supplement:
  - Additional module slide sets on Adult Education, Multiday Training Options, and Building Partnerships for Training
  - Pre-requisite knowledge and competency areas
  - Certification process info for PSA Certified Trainers and PSA Certified Lead Trainers
  - PSA Certified Lead Trainer interview process info
  - Educational materials and bookstore info
  - How to register a grower course with AFDO
  - Evaluations and other paperwork
- **Trainer Certification Process**
  - Two types of trainers, PSA Certified Trainers and PSA Certified Lead Trainers
  - *PSA Certified Lead Trainer*
    - Fill out the application to attend the TTT, no one is turned away
    - Attend full TTT Course
    - Can deliver curriculum modules under the supervision of a PSA Certified Lead Trainer
  - *PSA Certified Lead Trainer*
    - Trainer attends two-day PSA Train-the-Trainer course and is a PSA Certified Trainer
    - Trainer schedules interview with PSA Interview Committee
    - Application is reviewed, date and time of interview scheduled
    - Committee of no less than two will evaluate the trainer using a rubric designed to demonstrate knowledge in competency areas
    - Interview committee will decide if trainer is qualified to become a PSA Certified Lead Trainer
    - *If trainer qualifies during the interview:*
    - Individual is now a PSA Certified Lead Trainer
    - A PSA Certified Lead Trainer can register PSA Grower Training Courses through AFDO and either teach solo or teach as a team

- All training team members must have attended the PSA Train-the-Trainer Course
  - *If trainer does not qualify during the interview:*
  - Individual will receive scoring rubric to indicate areas needing improvement
  - Individual can participate in training as part of a team
  - Individual can reapply for the PSA Certified Lead Trainer interview after addressing the identified deficiencies. Actions could include the following:
    1. Re-attend the PSA 2-day TTT
    2. Participate in two registered PSA Grower Trainings under the supervision of a PSA Certified Lead Trainer
    3. Take and document other actions to improve knowledge (e.g. enrolling in a microbiology course)
  - All actions taken must be submitted to the interview committee prior to rescheduling the interview.
- **PSA Train-the-Trainer Course Costs**
    - **All costs are still under review and subject to change, but this is the current thinking.**
      - PSA Train-the-Trainer Manual: \$75
      - PSA Certified Trainer Certificate: \$50
      - PSA Certified Lead Trainer Interview Process and Certificate: Current proposed amount is \$225 (additional fee on top of \$75 for educational materials and \$50 to attend the TTT to become a certified trainer)
      - *Why \$225?* Costs to cover interviewer's time and additional certificate through AFDO.
      - This fee is lower than other TTT costs such as Seafood HACCP and discussions surrounding the tentative costs for FSPCA training. It is also important to recognize that these costs, when spread over time per person trained, can be recouped very quickly.
      - Additional costs will depend on location, venue, host funding, meals, etc.
- III. Scheduled PSA Train-the-Trainer Courses**
- **Two PSA Train-the-Trainer Courses are being held in June and will fill fast!**
  - **June 2-3, 2015: Kalamazoo, MI**

Sponsors: Michigan Department of Agriculture and Rural Development, Michigan State University Extension, Great Lakes Conference on Food Protection  
Registration: <http://www.glfoodprotect.org/>
  - **June 9-10, 2015: Harrisburg, PA**

Sponsors: Penn State University Extension  
Registration: <http://www.cvent.com/d/7rqx3p>
  - The PSA will not be scheduling any training courses in July and August 2015 to accommodate the hiring and training of the four Regional Extension Associate positions.

#### IV. The PSA is Hiring!

- We are hiring four Regional Extension Associates (REAs) and one Extension Aide (EA)
- Four Extension Associates Positions
- Likely locations for REAs: NW, SW, SE, MW
  - Collaborate to organize and conduct trainings
  - <https://cornellu.taleo.net/careersection/10161/jobdetail.ftl?job=27569&lang=en>
  - Application deadline: May 22
- One Extension Aide: Geneva, NY
  - <https://cornellu.taleo.net/careersection/10164/jobdetail.ftl?job=27846>
  - Application deadline: May 25

#### V. Announcements from the Alliances

- **Food Safety Preventive Controls Alliance**
  - FSPCA Special Webinar for University Extension and Outreach
  - MAY 20, 2015: 12:30 – 1:30 pm CDT
  - The Food Safety Modernization Act (FSMA) is the most far-reaching food safety law enacted in the past 75 years. Under FSMA, two of the seven foundational regulations are expected to be published this summer: Preventive Controls for Human Food and Preventive Controls for Animal Food. Both will have a major impact on the food industry. The Food Safety Preventive Controls Alliance (FSPCA), a public-private partnership, was formed to assist mainly small business in preparing and complying with the upcoming regulations. We believe the University Extension community will play a critical role in providing instruction and technical assistance across the country and we would like your input to see how the Alliance can support the needs of the Extension community.
  - Please join us on Wednesday, May 20th, at 12:30 pm, Central Daylight Saving Time (CDT) for a presentation about the possible roles and benefits for University Extension in participating with the FSPCA.
  - For more information, please see the attached webinar announcement.
  - Registration is required. Register at:  
<https://fspcaeevents.webex.com/fspcaeevents/onstage/g.php?MTID=e53abe6537f79a02222b8dc9e09598c61>
  - If you have any issues registering, please contact the FSPCA Administrator, Dawn Johnson, at [djohns39@iit.edu](mailto:djohns39@iit.edu).
- **Sprout Safety Alliance**
  - The Sprout Safety Alliance (SSA) is developing a core curriculum, training, and outreach program for stakeholders in the sprout production community to enhance the industry's understanding and implementation of best practices for improving sprout safety, and requirements for sprout producers in the upcoming

# Produce Safety

## A L L I A N C E

rule on standards for produce safety required by the FDA Food Safety Modernization Act (FSMA).

- Currently the SSA is in the process of developing training materials and protocols. The alliance would like to invite produce safety educators (e.g. extension specialists) to join the Educational/Outreach Working Group. The specific goal of the working group is to develop the SSA training protocols; identify and recruit trainers; and determine training format and agendas.
- If you are interested or would recommend someone from your department or organization, please contact Kaiping Deng at [kdeng3@iit.edu](mailto:kdeng3@iit.edu). Your participation will be highly appreciated.
- Visit the SSA website for more information:  
[http://www.iit.edu/ifsh/sprout\\_safety/](http://www.iit.edu/ifsh/sprout_safety/)

### VI. Call Wrap Up

- **Future Produce Safety Educator Meeting Agendas:** Let us know what you would like to talk about! Send us your ideas, concerns, comments and we will add it to the next monthly meeting.
- **Next meeting: June 29, 2015, 2PM EDT**  
Agenda and log-in information to be circulated closer to the date.

# PSA Trainer Certification Process

1

Prospective trainer completes and submits application to attend PSA Train-the-Trainer Course. No one will be turned away from attending.

2

Individual attends full, two-day PSA Train-the-Trainer Course.

3A

## CERTIFIED TRAINER

- Trainer receives certificate indicating they are a PSA Certified Trainer
- These individuals may:
  - Deliver any of the seven curriculum modules under the supervision and course registration of a PSA Certified Lead Trainer
  - May proceed with an interview (See 3B) to become a PSA Certified Lead Trainer

3B

## CERTIFIED LEAD TRAINER

- Trainer schedules interview with PSA Interview Committee
- Application is reviewed
- Date and time of interview scheduled
- Committee of no less than two will evaluate the trainer using a rubric designed to demonstrate knowledge in competency areas
- Interview committee will decide if trainer is qualified to become a PSA Certified Lead Trainer

4A

## PASSES INTERVIEW

- Individual is now a PSA Certified Lead Trainer
- A PSA Certified Lead Trainer can register PSA Grower Training Courses through AFDO and either teach solo or teach as a team
- All training team members must have attended the PSA Train-the-Trainer Course, as outlined above in 3A

4B

## DOES NOT PASS INTERVIEW

- Individual will receive scoring rubric to indicate areas needing improvement
- Individual can participate in training as part of a team, as indicated in 3A
- Individual can reapply for the PSA Certified Lead Trainer interview after addressing the identified deficiencies
- Actions could include the following:
  - Re-attend the PSA 2-day TTT
  - Participate in two registered PSA Grower Trainings under the supervision of a PSA Certified Lead Trainer
  - Take and document other actions to improve knowledge (e.g. enrolling in a microbiology course)
- All actions taken must be submitted to the interview committee prior to rescheduling the interview.